

Assam Infrastructure Financing Authority  
F-Block, Janata Bhawan, Dispur, Guwahati-781006

**Office Order**

ePrastuti Project Steering Committee for Assam Infrastructure Financing Authority is hereby constituted with the following members with immediate effect with the key tasks and responsibilities as mentioned below-

**Project Steering Committee-**

1.	V.B. Pyarelal, IAS Addl Chief Secretary, Finance & Vice Chairman, EC, Assam Infrastructure Financing Authority	Chairman & Responsible Officer
2.	Samir Kr. Sinha, IAS Principal Secretary, Finance	Member
3.	ShyamJagannathan, IAS Commissioner & Secretary, Finance & Project Director, Assam Infrastructure Financing Authority	Additional Responsible Officer & Member Secretary
4.	B. Dekaraja, AFS, Director, Accounts & Treasuries, Assam & Treasurer, Assam Infrastructure Financing Authority	Member
5.	Promod Borah, AFS, Sr. Financial Adviser, Assam Infrastructure Financing Authority	Member
6.	Madhuchanda Talukder, ACS, Project Manager Assam Infrastructure Financing Authority	Member
7.	Er. Nurul Islam, Deputy Project Director Assam Infrastructure Financing Authority	Member & Web Information Manager.
8.	Kavita Barkakoty, Sr. Technical Director, NIC (nominated by the NIC)	Member
9.	Anuradha Baruah, Technical Director, NIC (nominated by the NIC)	Member

**Support Structure-**

1.	Er. Nurul Islam, Deputy Project Director Assam Infrastructure Financing Authority	Content Manager
2.	Madhuchanda Talukder, ACS, Project Manager Assam Infrastructure Financing Authority	Do
3.	Swapnalima Borah, Sr. Administrative Assistant Assam Infrastructure Financing Authority	Do
4.	Er. Nurul Islam, Deputy Project Director Assam Infrastructure Financing Authority	Site Administrator
5.	Madhuchanda Talukder, ACS, Project Manager Assam Infrastructure Financing Authority	Do
6.	Swapnalima Borah, Sr. Administrative Assistant Assam Infrastructure Financing Authority	Master Trainer
7.	Amit Biswas, Computer Operator	Do

**Key tasks and responsibilities of the PSC will be as follows-**

1. Provide project oversight, direction and guidance as needed.
2. Develop sustainability plan.
3. Budget allocation and approval.
4. Integration of the website with main website of the department.
5. Content readiness.
6. Implement standardization of website in the defined time frame.
7. Ensure compliance of the website to the Standardization Framework Guidelines.
8. Ensure development, security audit and deployment through the government empanelled agencies.
9. Establish Content Manager's Responsibility Matrix.

10. Promote a participative strategy in implementation such that responsibility and ownership of the website is shared across the organization.
11. Regular review of the website.

Sd/-  
(V.B. Pyarelal, IAS)  
Addl. Chief Secretary, Finance &  
Vice Chairman, Executive Committee  
Assam Infrastructure Financing Authority  
Janata Bhawan, Dispur, Guwahati-06