

**GOVERNMENT OF ASSAM
OFFICE OF THE PROJECT DIRECTOR
ASSAM INFRASTRUCTURE FINANCING AUTHORITY**

NOTIFICATION

Dated 08/08/2018

No. AIFA.17/2015/67 dated 08/08/2018 – In pursuance of the provisions contained under Section 4(1) (b) of the Right to Information Act,2005 and in suppression of the Notification No. AIFA 17/2015/11 dated 22/06/2016,the required information pertaining to the Office of the Project Director, Assam Infrastructure Financing Authority is published for general information.

INTRODUCTION

This information has been prepared in pursuance of Section-4 of the Right to Information Act,2005 to provide information in respect of Office of the Project Director, Assam Infrastructure Financing Authority (AIFA).

INFORMATION MANUAL

Office of the Project Director, Assam Infrastructure Financing Authority (AIFA).

(Under Section 4(1) (b) of the Right to Information Act, 2005)

Name of Organization- Office of the Project Director,
Assam Infrastructure Financing Authority (AIFA)

- 1. The particulars of its organization, functions and duties-**
Details are available in the Memorandum of Association (MOA) and Rules of AIFA Society.
- 2. The Powers and duties of its Officers and employees.**
Powers and duties are as per Rules of the Society.
- 3. The Procedure followed in the decision making process, including channels of supervision and accountability:**
The procedure of the office is governed by the Rules of the AIFA Society, FR & SR, DFP Rules.
- 4. The Norms set by it for the discharge of its functions-** As prescribed in the Rules of AIFA Society, FR & SR, DFP Rules.
- 5. The Rules, regulations, instructions, manuals and records, held by it or under its control or used by its employees for discharging its functions.**

Name/Title of the Document	Type of document.
Rules of AIFA Society	Rules
FR & SR	Rules
DFP Rules	Rules

6. A Statement of the categories of documents that are held by it or under its control.

Sl. No.	Category of Document	Name
1	Rules	FR & SR DFP Rules AIFA Society rules

- 7. The Particulars of any arrangement that exists for consultation with, or representation by, the members of the public in relation to the formulation of its policy or implementation thereof-**

At present, there is no arrangement for consultation with the members of the Public in relation to the formulation of any policy or administration thereof.

8. A statement of the Boards, Councils, Committees and Others bodies consisting of two or more persons constituted as its part or for the purpose of its advice and as to whether meeting of those Boards, Councils, Committees and Other bodies are open to the public, or the minutes of such meeting are accessible for public-

Notified committees of AIFA as on 31/07/2018 are as follows

(A) Governing Body, AIFA

1	Chief Minister, Assam	Chairman
2	Finance Minister, Assam	Vice Chairman
3	The Chief Secretary, Assam	Member
4	Senior most Secretary, Finance Department	-do-
5	Senior most Secretary, T & D Department	-do-
6	Senior most Secretary, Revenue Department	-do-
7	Chairman, Assam Power Distribution Company Limited	-do-
8	Senior most Secretary, Power Department	-do-
9	Senior most Secretary, Public Works (Roads) Department	-do-
10	Senior most Secretary, Public Works (Building&NH) Department	-do-
11	Chief General Manager, State Bank of India, Local Head Office	-do-
12	Director of Accounts & Treasuries, Govt. of Assam	Treasurer
13	Project Director, AIFA	Member Secretary

(B) Executive Committee, AIFA

1	Finance Minister, Assam	Chairman
2	Senior most Secretary, Finance Department	Vice Chairman
3	Commissioner & Secretary / Secretary, Finance Department	Member
4	Senior most Secretary, Transformation & Development Department	-do-
5	Senior most Secretary, Revenue Department	-do-
6	Senior most Secretary, Power Department	-do-
7	Senior most Secretary, Public Works (Roads) Department	-do-
8	Director of Accounts & Treasuries, Govt. of Assam	Treasurer
9	Project Director, AIFA	Member Secretary

9. A directory of its Officers and Employees:

Sl. No	Name	Designation	Fax	Contact No.		
				Office	Residence	Mobile No.
1	Shyam Jagannathan, IAS	Project Director	0361-2237400	0361-2237455	nil	8138909366
2	Bidyut Dekaraja AFS	Treasurer	nil	nil	nil	9435119091
3	Promod Borah, AFS	Sr. Financial Adviser	nil	nil	nil	9401659829
4	Nurul Islam	Deputy Project Director	nil	nil	0361-2225488	7002519159
5	Madhuchanda Talukdar, ACS	Project Manager	nil	nil	nil	9859941915

6	Swapnalima Borah	Sr. Administrative Assistant	nil	nil	nil	8638205368
7	David Machahary	Sr. Assistant	nil	nil	nil	9706788510
8	Nitul Barman	Jr. Administrative Assistant	nil	nil	nil	--
9	Amit Biswas	Computer Operator	nil	nil	nil	9864439027
10	Jairaj Sonar	Head Peon	nil	nil	nil	9435933911
11	Utpal Saud	Peon	nil	nil	nil	7002692650
12	Someswar Pathak	Peon	nil	nil	nil	--

10. The monthly remuneration received by each of its Offices and employees, including the system of compensation as provided in its regulation-

Details of monthly remuneration received by each of its employees is shown below-

Sl. No.	Name	Designation	Gross Pay (₹) as on 30/06/2018
1	Nurul Islam	Deputy Project Director	81,610.00
2	Swapnalima Borah	Sr. Administrative Assistant (Additional Charge)	10,949.00
3	David Machahary	Sr. Assistant (Additional Charge)	13,192.00
4	Nitul Barman	Jr. Administrative Assistant (Additional Charge)	10,392.00
5	Amit Biswas	Computer Operator	32,770.00
6	Jairaj Sonar	Head Peon	44,276.00
7	Utpal Saud	Peon	11,700.00
8	Someswar Pathak	Peon (Additional Charge)	7,050.00

11. The budget allocation to each of its agency, including the particulars of all plans, proposed expenditures and reports on disbursements made-

Details of disbursement made to various departments in Financial Year 2017-18 in connection with implementation of projects is at Annexure I

12. The manner of execution of subsidy programmes, including the amounts allocated and the details of beneficiaries of such programmes.-

There is no such subsidy programme.

13. Particulars of recipients of concessions, permits or authorizations granted by it-

There is no provision for such concession or permits.

14. Details in respect of the information, available to or held by it, reduced in an electronic form-

Nil

15. The particulars of facilities available to citizens for obtaining information, including the working hours of a library or reading room, if maintained for public use -

There is no library or reading room in the office of Project Director, AIFA for public use. However the State Public Information Officer of this Office is available to Citizens for obtaining information during office hours on working days.

16. The names, designations and other particulars of the Public Information Officers are-

1. Shyam Jagannathan, IAS- Project Director & First Appellate Authority.
2. Madhuchanda Talukdar, ACS- Project Manager & SPIO
3. Swapnalima Borah- Sr. Administrative Assistant & APIO

17. Such other information as may be prescribed and thereafter update these publications every year-

Nil

Sd/ 08/08/2018
(S. Jagannathan, IAS)
Project Director
Assam Infrastructure Financing Authority

Memo No. AIFA. 17/2015/67-A

Dated: 08/08/2018

Copy to :-

1. The PS to the Addl. Chief Secretary, Finance Department and Vice Chairman, Executive Committee, Assam Infrastructure Financing Authority for kind information.

Sd/ 08/08/2018
(Madhuchanda Talukder, ACS)
Project Manager & SPIO
Assam Infrastructure Financing Authority

Annexure-I

Details of disbursement made to various departments in Financial Year 2017-18

Sl. No	Amount disbursed during the financial year (Rs in crores)	To whom disbursed	Name of project against which fund was disbursed
1	14.005	Executive Engineer, PWD, Guwahati Building Division-I	Reconstruction of Assam House, New Delhi
2	3.974	The Chief Executive Officer, GMDA, Bhangagarh, Guwahati	Rail based MRTS in Guwahati
3	11.916	Chief General Manager (F&A), APGCL	Myntriang Small Hydro Electric Project

Sd/
(N. Islam)
Deputy Project Director
Assam Infrastructure Financing Authority